

LUECO Bids and Awards Committee (BAC)

Quezon Avenue, San Fernando City

BID BULLETIN No. 6

GUIDELINES FOR THE OPENING OF BIDS

- 1) The conduct of the opening of Bids shall be done via Zoom platform on July 17, 2025 at 9:00 o'clock in the morning.
- 2) Participating Bidders are required to submit the soft copy of their documents to lueco_csp@luecoinc.com and must be password-protected on or before 9:30 in the morning.
- 3) Final acknowledgement of the received soft copies of documents from the Bidders and the closing of submission of Bids shall be at 9:30 in the morning.
- 4) All envelopes shall bear the name of the Bidder in capital letters and addressed to the LUECO BAC. They shall be marked "Do Not Open Before (date and time of opening of bids)". The envelopes shall be appropriately labeled as "Qualification Documents / Eligibility Requirements (Envelope 1A) and Technical Proposal (Envelope 1B)" and "Bid / Financial Proposal (Envelope 2)".
- 5) There shall be only one email bid submission per envelope. Should there be more than one email submission in case of errors, only the latest submission shall be considered within the deadline set for the purpose. Envelopes 1A and 1B shall be sent via Google drive due to the volume of the documents and should be password-protected; while envelope 2 shall be sent via email to lueco_csp@luecoinc.com and password-protected. In addition to the PDF format of the LCOE worksheet, its Excel format shall also be provided. In case of conflict in the LCOE worksheet, the PDF format shall prevail.
- 6) The participating bidders are required to send their soft copies in the same format classifying the documents under Qualification Documents / Eligibility Requirements (Envelope 1A), Technical (Envelope 1B) and The Bid / Financial Proposal (Envelope 2) and are duly labelled.

- 7) The conduct of opening of the envelopes shall be in the order of receipt per email by the BAC Secretariat wherein the password to open the respective Envelopes shall be requested. The order of receipt by the BAC Secretariat shall be flashed on screen as they are received.
- 8) Passwords for envelopes 1A, 1B and 2 to be sent to lueco_csp@luecoinc.com only as they are requested by the BAC Secretariat. Format of email:

Bidder: _____
Envelope no.: _____
Password: _____

- 9) Password for Envelope 1B of the Bidders shall only be requested if they pass all the requirements of Envelope 1A and the same thing applies to Envelope 2.
- 10) The “Reserved Prices” for the initial year and the Final LCOE shall be announced only after all Bids have been received and opened, as clarified with the Department of Energy.
- 11) The LCOE ranking for both the initial and final shall be tabulated and posted on screen as they are opened and verified.
- 12) Apart from ranking the LCOE of the Proposed Price of the Qualified Bidders, the lowest Bidder or the “Best Bid” shall be the one that meets the following requirements: 1) if both the Final LCOE and the Proposed Price (for the first Billing Year) are equal to or lower than the respective Reserve Price, and 2) it has the lowest Final LCOE.
- 13) The hard copies shall be sent on or before 12 noon of the same date at the front desk of Discovery Suites, 25 ADB Ave., Ortigas Center, Pasig City, 1600 Metro Manila.

Please be guided accordingly.

For BAC:

The Secretariat